

GARFIELD PUBLIC SCHOOLS

34 OUTWATER LANE, GARFIELD, NEW JERSEY 07026-2693

DR. EDWARD F. IZBICKI, SR.
Asst. Superintendent of Finance/Board Secretary

973-340-5000 Ext. 2306
FAX 973-340-9512

**TO: SUBSTITUTE TEACHERS, SUBSTITUTE SECRETARIES,
SUBSTITUTE PARAPROFESSIONALS, AND SUBSTITUTE
PERSONAL AIDES.**

**FROM: DR. EDWARD IZBICKI/ASST. SUPERINTENDENT OF
FINANCE/BOARD SECRETARY
DENISE FISHER/PAYROLL MANAGER**



RE: 2017/2018 SCHOOL YEAR PAYROLL

DATE: JUNE 15, 2017

The above employees are required to submit a payroll voucher in accordance with this schedule. Time sheets are due two days after work period ends. Thank you.

PAYROLL DATES

WORK PERIOD COVERED

September 15, 2017	No Check
September 29, 2017	September 06-15, 2017
October 13, 2017	September 18-29, 2017
October 27, 2017	October 02-13, 2017
November 15, 2017	October 16-31, 2017
November 30, 2017	November 01-15, 2017
December 15, 2017	November 16-30, 2017
December 22, 2017	December 01-15, 2017
January 12, 2018	December 18-22, 2017
January 30, 2018	January 02-15, 2018
February 15, 2018	January 16-31, 2018
February 28, 2018	February 01-15, 2018
March 15, 2018	February 16-28, 2018
March 29, 2018	March 01-15, 2018
April 6, 2018	March 16-29, 2018
April 27, 2018	April 02-06, 2018
May 15, 2018	April 16-30, 2018
May 30, 2018	May 01-15, 2018
June 15, 2018	May 16-31, 2018
June 25, 2018**	June 01-15, 2018
June 29, 2018(supplemental)**	June 18-25, 2018

** Subject to change

We ARE AN AFFIRMATIVE ACTION/ EQUAL OPPORTUNITY EMPLOYER
WE DO NOT DISCRIMINATE AS TO AGE, RACE, CREED, NATIONAL, ORIGIN, GENDER, SEXUAL ORIENTATION, OR DISABILITY