

GARFIELD BOARD OF EDUCATION, REORGANIZATION MEETING, May 2, 2017

The Reorganization Meeting of the Garfield Board of Education will be held on Tuesday, May 2, 2017, immediately following the Sine Die meeting, at Garfield Middle School.

MINUTES DRAFT

A. Sunshine Statement/Call to Order/Flag Salute

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Record.

B. Distribution/Discussion of the Code of Ethics for School Board Members pursuant to the School Ethics Act (c. 178, P.L. 2001)

C. Administer the Oath of Office to newly elected Board Members

D. Roll Call

Board Members	Attendance	
	Present	Absent
Mr. Garnto Jr.(Everett)	X	
Mr. Mazzola (Jack)	X	
Ms. Gray (Elizabeth)	X	
Mr. Nucifora (Charles)	X	
Mr. Barber (Frank)	X	
Mr. Stewart (Jeff)	X	
Mr. Quiles (Julio)	X	
Dr. Conte (Kenneth)	X	
Mr. Barckett (Anthony)	X	

E. Nominations/Election of Board President

The Board Secretary entertained nominations for the Office of President of the Garfield Board of Education for the 2017/18 school year.

In the absence of further nominations, the Board Secretary closed nominations and called the role for the election of Dr. Conte and Mr. Garnto Jr. to serve as President of the Board of Education for the 2017/18 school year.

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Motion made by Mr. Stewart and seconded by Mrs. Gray to nominate Dr. Conte and Motion made by Mr. Barber and seconded by Mr. Quiles to nominate Mr. Garnto Jr., (6) votes in favor of Dr. Conte and (3) in favor of Mr. Garnto Jr.

F. Nominations/Election of Board Vice President

The Board Secretary entertained nominations for the Office of Vice President of the Garfield Board of Education for the 2017/18 school year. Dr. Conte and Mr. Garnto Jr. nominated Mr. Stewart and Mr. Barber to serve as Vice President of the Board of Education for the 2017/18 school year. Said nomination was seconded by Mr. Barckett and Mr. Quiles.

In the absence of further nominations, the Board Secretary closed nominations and called the role for the election of Mr. Stewart to serve as Vice President of the Board of Education for the 2017/18 school year.

(6) votes in favor of Mr. Stewart and (3) votes in favor of Mr. Barber

Motion made by Mr. Garnto Jr. to return to Closed Session, seconded by Mr. Barber, went into Closed Session at 6:51pm, for the purpose of discussing personnel and litigation, came out of Closed Session at 7:30pm, motion made by Mr. Nucifora, seconded by Mr. Mazzola and carried by unanimous vote.

G. Resolutions (Consent Agenda)

- 05-504-17 Certification of 2017 Election Results
- 05-505-17 Approve 2017/2018 school year Calendar of Board Meetings
- 05-506-17 Approve 2017/2018 school year Work Session/Regular Meeting Agenda Formats
- 05-507-17 Approve 2017/2018 school year Standing Committees
- 05-508-17 Designate 2017/2018 school year Official Newspapers
- 05-509-17 Designate 2017/2018 school year Bank Depositories
- 05-510-17 Designate 2017/2018 school year Authorized Signatories for District Accounts
- 05-511-17 Authorize Use of President's Facsimile Signature
- 05-512-17 Approve 2017/2018 school year Policies, Bylaws, Curriculum, Textbooks
- 05-513-17 Approve Tax Shelter Annuity Companies
- 05-514-17 Authorize Use of State Contracts, Establish Bid Threshold/Quote Threshold
- 05-515-17 Authorize SBA to pay bills between Board Meetings
- 05-516-17 Approve 2017/2018 school year maximum travel expenses
- 05-517-17 Approve 2017/2018 school year maximum for public relations expenditures
- 05-518-17 Approve 2017/2018 appointments
- 05-519-17 Approve SOP Manual

05-504-17 Be It Resolved, that the Garfield Board of Education certifies the results of the

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Annual School Board Election held on April 25, 2017, for membership to the Board of Education for a Three-Year Term (results provided by County Clerk)

Richard Giacomarro		468
Abdelkader Sardena		357
Robert Benanti		475
Dr. Kenneth Conte		788
Richard Derrig		573
Miguel Reyes		416
Frank Barber		1476
Julio Quiles		1374
Budget	Yes	373
	No	1950
Budget 2nd Question	Yes	329
	No	1910

05-505-17 Be It Resolved, that the Garfield Board of Education designates the following **meeting dates** for the Work Sessions and Regular Meetings, to be held at Garfield Middle School, Work Sessions at 6:30pm and Regular Meetings immediately following and begin no later than 7:00pm, all meetings shall be held in accordance with the "Open Public Meetings Act" and formal action may be taken at any meeting:

May 22, 2017	-	Work Session/Regular Meeting	4 th Monday
June 26, 2017	-	Work Session/Regular Meeting	3 rd Monday
July 2017	-	No Scheduled Meeting	
August 28, 2017	-	Work Session/Regular Meeting	4 th Monday
September 26, 2017	-	Work Session/Regular Meeting	4 th Monday
October 30, 2017	-	Work Session/Regular Meeting	4 th Monday
November 20, 2017	-	Work Session/Regular Meeting	3 rd Monday
December 18, 2017	-	Work Session/Regular Meeting	3 rd Monday
January 22, 2018	-	Work Session/Regular Meeting	4 th Monday
February 26, 2018	-	Work Session/Regular Meeting	4 th Monday
March 26, 2018	-	Work Session/Regular Meeting	4 th Monday

05-506-17 Be It Resolved, that the Garfield Board of Education establishes the following **Agenda Format** to be observed and the order of business conducted at the Work Session and Regular Meetings of the Board of Education; and
Be It Further Resolved, that the Board President has sole discretion to change the Agenda Format and order of business in the best interest of the Board of Education.

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WORK SESSION AGENDA

- I. Sunshine Statement/Call To Order/Flag Salute/Roll Call
- II. Previous Board Minutes
- III. Resolutions (discussion)
- IV. Executive Session (as required)
- V. Adjournment

REGULAR MEETING AGENDA

- I. Sunshine Statement/Call To Order/Flag Salute/Roll Call
- II. Approval of Board Minutes
- III. Superintendent's Report
- IV. Urban School Board Report
- V. Resolutions (Consent Agenda)
 - A. Personnel
 - B. Education
 - C. Finance
 - D. Buildings and Grounds
 - E. Athletics and Recreation
 - F. Policy
 - G. Security
 - H. Addendums
 - I. Labor Relations
- VI. Public Comment
- VII. Adjournment

05-507-17 Be It Resolved, that the Garfield Board of Education Approves the following Committees for the 2017/18 school year:

1. Education
2. Finance
3. Buildings and Grounds
4. Athletics and Recreation
5. Policy
6. Negotiations
7. Security
8. Technology
9. Compassionate Sick Leave

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05-508-17 Be It Resolved, that the Garfield Board of Education designates the Record, Shopper, and Star Ledger (North Jersey Media Group) as official newspapers for the Garfield Board of Education for the 2017/18 school year

05-509-17 Be It Resolved, that the Garfield Board of Education designates the following Banks as Depositories for Garfield Board of Education funds; and
Be It Further Resolved, that the Assistant Superintendent of Finance/Board Secretary is authorized to invest the Board's funds consistent with statutes and regulations.

1. Spencer Savings Bank
2. TD Bank
3. PNC Bank

05-510-17 Be It Resolved, that the Garfield Board of Education authorizes the following individuals to sign for and on behalf of the Board of Education, any and all checks, drafts, or other orders with respect to any funds at any time to the credit of this Board with the depositories and/or against any accounts of this Board maintained at any time with the depositories, inclusive of any such checks, drafts or other orders drawn to cash or bearer or in favor of any of the below designated officers and/or other persons, firms or corporations, and that said depositories be and hereby are authorized without further inquiry to; and

Be It Further Resolved, that the Assistant Superintendent of Finance/Board Secretary is hereby authorized to execute the required forms to maintain said accounts:

- A. Pay the same to the debit of any accounts of this Board then maintained with them;
 - B. Receive, as the act of this Board, reconcilements of accounts when signed by any one or more of the below designated officers and/or individuals; and
 - C. Receive for deposit to the credit of this Board and/or for collection for the account of this Board, any and all checks, drafts, notes or other instruments for the payment of money, whether or not endorsed by the Board, which may be received for it such deposit and/or collection, it being understood that each item shall be deemed to have been unqualifiedly endorsed by this Board; and
1. Board President
 2. Board Vice President
 3. Business Administrator/Board Secretary

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4. Treasurer of School Monies

- 05-511-17 **Be It Resolved**, that the Garfield Board of Education authorizes the use of the President's **Facsimile Signature** on warrants, with the exception of Social Security payments, for the 2017/18 school year.
- 05-512-17 **Be It Resolved**, that the Garfield Board of Education **Approves the policies, bylaws, rules and regulations, curriculum and textbooks currently in existence**, effective for the 2017/18 school year.
- 05-513-17 **Be It Resolved**, that the Garfield Board of Education approves the following **Tax Shelter Annuity Companies** for the 2017/18 school year:
1. AXA Equitable
 2. VALIC
 3. Oppenheimer Fund
 4. Great American Life Insurance
 5. AFLAC
 6. MetLife
- 05-514-17 **Be It Resolved**, that the Garfield Board of Education authorizes Dr. Edward Izbicki, Assistant Superintendent of Finance /Board Secretary to use **State Contracts**, where applicable, for the purchase of goods and services, for the 2016/17 school year; and
- Be It Further Resolved**, that the Board of Education appoints Dr. Edward Izbicki as the Qualified Purchasing Agent and establishes the Bid Threshold at \$40,000 (QPA) and Quotation Threshold at \$6,000(QPA)
- 05-515-17 **Be It Resolved**, that the Garfield Board of Education authorizes the **Assistant Superintendent of Finance/Board Secretary to pay bills and claims**, as needed, between Board Meetings.
- 05-516-17 **Be It Resolved**, that the Garfield Board of Education, in accordance with *N.J.A.C. 6A:23B-1.2(b)*, establishes maximum travel expenditures for the 2017/18 school year of a total of \$31,000 for all staff and Board of Education Members.

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05-517-17 Be It Resolved, that the Garfield Board of Education, in accordance with *N.J.A.C. 6A:23A-9.3(c)14*, establishes a twenty thousand dollar(\$20,000.00) limit for public relations expenditures for the 2017/18 school year.

05-518-17 Be It Resolved, that the Garfield Board of Education Approves the following appointments for the 2017/2018 school year:

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| <ol style="list-style-type: none"> 1. Board Secretary 2. Treasurer of School Monies 3. School Auditor 4. Board Attorney 5. Special Council 6. School Medical Inspector 7. Architect of Record-SDA Projects 8. Student Accident Insurance 9. Attendance Officers 10. District Affirmative Action Officers 11. Public Agency Compliance Officer 12. District 504 Compliance Officer 13. Insurance Broker of Record 14. Homeless Liaison 15. IPM Coordinator | <p>Dr. Edward Izbicki, Sr.
Kenneth Sesholtz
Lerch Vinci & Higgins
Curt J. Geisler, Esq
Sciarrillo, Cornell, Merlino, McKeever & Osborne
Dr. Daniel P. Conte
John Viesz
BMI
Arlene Patire & Ronald Szymanski
Giovanni Luciano & Christine Kotwica
Dr. Edward Izbicki, Sr.
Tana Raymond
John Calandriello
Alexandra Bellenger
John Czujko</p> |
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05-519-17 Be It Resolved, that the Garfield Board of Education approves the Standard Operation Procedure (SOP) Manual for the 2017/2018 school year

Consent Agenda: 504-519				
MOTION: Mr. Barckett		SECOND: Mr. Mazzola		
	YES	NO	ABSTAIN	ABSENT
Mr. Garnto Jr.(Everett)	X	Res 509 #1, Res 518 #3, 5		
Mr. Mazzola (Jack)	X	Res 509 #1, Res 518 #3, 5		
Ms. Gray (Elizabeth)	X	Res 509 #1, Res 518 #3, 5		
Mr. Nucifora (Charles)	X	Res 509 #1, Res 518 #3, 5		

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Mr. Barber (Frank)	X	Res 509 #1, Res 518 #3, 5		
Mr. Stewart (Jeff)	X	Res 509 #1, Res 518 #3, 5		
Mr. Quiles (Julio)	X	Res 509 #1, Res 518 #3, 5		
Dr. Conte (Kenneth)	X	Res 509 #1, Res 518 #3, 5		
Mr. Barckett (Anthony)	X	Res 509 #1, Res 518 #3, 5		

Respectfully submitted by,

Dr. Edward F. Izbicki Sr.
Board Secretary